



Estd: 1953

BIRLA SHISHU VIHAR

A Prestigious Day School for Boys and Girls
(Affiliated to CBSE, New Delhi No: 1730263, School No: 10606)
(A Birla Education Trust, Pilani Institution)
Website: www.bvnilani.edu.in



BRITISH COUNCIL
International School Award

Circular -206

March 17, 2020

From: Principal's Office
Kind Attention: Teaching & Non - teaching Staff

Working - Plan

Dear Colleagues,

Academic - Documents & Reports (Session 2019 - 20):

Teachers are expected to complete their work by March 21, 2020 for the closing of academic session 2019-20.

Annual - Curriculum Planning (2020-21):

Teachers who have been assigned the responsibility to prepare Annual - curriculum are requested to complete the document by March 31, 2020. Doubt clarification (if required) may be done by March 21, 2020.

Leave:

- Subject teachers of Art & Craft, Music, Dance, Physical Education; Special Educator, Sr. Librarian and Mrs. Pushpa Joshi (TGT- English) are granted leave w.e.f. March 18, 2020 - March 28, 2020.
- Teachers other than Para "A" are granted leaves w.e.f. March 23, 2020 - March 28, 2020.
- Lab Assistants are granted leave w.e.f. March 23, 2020 - March 28, 2020.
- Support Staff: Bursar is requested to deploy them as per the demand of situation.

Result - Declaration (Session 2019-20):

It will take place on March 31, 2020, subject to improvement in present status.

Appeal:

To cover academic loss, you may be asked to stay during summer - break. Special classes for X & XII will be conducted during summer - break.

It may be implemented for other classes too.

You are requested to be prepare for same.

Thanks.

(Pavan Vashishtha)
Principal

17/03/2020

Cc: Academic / Activity Coordinators, Bursar and Staff Notice Board.

Email: All Concerned.

For Info: Chairman SMC & Director, BET.