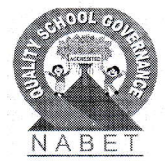




# BIRLA SHISHU VIHAR

A Prestigious Day School for Boys and Girls  
(Affiliated to CBSE, New Delhi No: 1730263, School No: 10606)  
(A Birla Education Trust, Pilani Institution)  
Website: [www.bsvpilani.edu.in](http://www.bsvpilani.edu.in)



BRITISH COUNCIL  
International School Award

Estd: 1953

## Circular No - 220

From: Principal  
Kind Attention: BSV Staff

June 29, 2020

## Online Classes w.e.f. JULY 1, 2020

Dear Colleagues,

School management has taken various steps- online trainings, discussions, upgrading of class & ICT infrastructure to strengthen your online classes during lockdown & summer break to ensure effective and smooth conduction of post break online class schedule.

In this unprecedented situation it is a moral & professional duty of each teacher to ensure learning of each child of our school in a stress free & conducive environment.

Each member of staff was made very clear about the conduction of these classes from July 1, 2020 well in advance (please refer to my notice dated May 12, 2020). Schedule demands max. 3 hours at your workplace to dispense your responsibilities against your appointment.

Despite of my several appeals as responsibility reminders, few teachers are putting their domestic priorities a head than their professional responsibility towards school & organisation and apply to seek relaxation from schedule at workplace at short notice. It is unethical at their end.

To ensure the compliance of instructions regarding duration & quality of online classes, Core subject teachers (Science, Math, Language, S. Science & Computer Science) are requested to conduct online classes as per schedule from school only. (Baring those who are under quarantine due to local administration for said period.)

If a teacher is unable to take these online classes from school due to personal priorities may apply for leave(s).

Academic coordinator must ensure smooth & effective conduction of these classes without any disruption.

Thanks.

(Pavan Vashishtha)  
Principal

29/06/2020

Cc: Email & WhatsApp to Academic Coordinators, Activity Coordinator, Co- incharges, Bursar and BSV staff.