



Estd: 1953

BIRLA SHISHU VIHAR

A Prestigious Day School for Boys and Girls
(Affiliated to CBSE, New Delhi No: 1730263, School No: 10606)
(A Birla Education Trust, Pilani Institution)
Website: www.bsvpilani.edu.in



BRITISH COUNCIL
International School Award

Notice

From: Principal's Office
Kind Attention: Teaching & Non - teaching staff

March 12, 2020

Staff Contribution for their own welfare

Dear Colleagues,

On recommendation of teaching staff of Birla Shishu Vihar, Pilani, amendments are being notified for execution w.e.f. April 1, 2020. Bursar is requested to ensure the compliance of instructions:

- a. Rs. 200/- will be deducted from the salary of Teaching staff in this head.
- b. Balance sheet of Financial Year 2019-20 is to be circulated among staff via-email by April 10, 2020.
- c. Staff money in this head will be utilized for:
 1. Staff - Ward Marriage:
Teaching Staff: Rs. 5100/- Cash
Non- Teaching Staff: 3100/- Cash
 2. Diwali Gift: In the range of Rs.500 - Rs.600/- for each member of staff.
 3. BET Get together coupon for Rs. 100 - Rs. 130 (minimum) as per instruction of Director, BET for teaching staff only.
 4. Staff get together at school level.
 5. Death threatening disease (like cancer) - A member of staff only can utilize some amount *OM* recommendations of committee *with* on further approval of Principal.
- d. Constituted committee comprising five members namely Mrs. Shalini Arora, Mrs. Kalika Bhatia, Mrs. Jyoti Prasad, Mr. Satish Shukla and Mr. Girish Pant will look after expenditure of fund as mentioned in Para 'c' in the interest of teaching & non-teaching staff of Birla Shishu Vihar, Pilani.
- e. Mr. Pradeep Saini will provide the account details to each member of teaching staff on quarterly basis by 10th of following month. Thus 1st balance sheet is to be mailed to each member of staff by August 10, 2020.
- f. Suggestion for further improvement in the interest of staff and grievances are to be brought in the notice of Principal by constituted committee only.

Thanks.

(Pavan Vashishtha)
Principal

12/03/2020

Cc: Academic / Activity Coordinators, Bursar/ Account office, Staff Notice Board.

Email: All Concerned